

Eligibility and Nomination Procedures for 2017 Chancellors Club Teaching Professorship

The Chancellors Club Teaching Professorship recognizes excellence in teaching and will be awarded only to persons who have demonstrated outstanding teaching over a period of years. The professorship is awarded for a five-year term and carries an annual salary supplement of \$10,000. Up to three professorships may be awarded this year to start in August, 2017 and extend through the 2021-2022 academic year.

Eligibility

- Academic Rank. The nominee must be a tenured member of the faculty at a rank of Associate Professor or Professor. Those who already hold another named or university professorship are not eligible for nomination.
- Length of Service. The Teaching Professorship is designed to recognize a distinguished career in teaching. The minimum requirement is ten years of service at the University of Kansas.
- Teaching Load. Nominees must carry a full-time teaching load as appropriate to a .40 teaching FTE in the department, school, and discipline. Department chairpersons and others with administrative appointments usually have a reduced teaching load and are eligible for nomination only if it is documented convincingly that they have a full-time teaching load.
- Undergraduate Teaching. The nominee, with the exception of nominees from the School of Law, must be involved in undergraduate teaching and should reach a number of students consistent with department and discipline expectations. The nominee also may be involved in graduate teaching. Studio teachers and certain others do not reach a large number of students, but the selection committee will take this circumstance into consideration.

Nomination Materials

The following documents comprise the nomination folder:

- Curriculum Vitae. The support file should include an up-to-date and detailed curriculum vitae that contains full information on the nominee's record of teaching, research, and service.
- Materials in Support of the Nomination. The following materials must accompany the nomination:
 1. Recommendation from the Department Chair or Dean (in schools without departments). The support file shall contain an evaluation of the nominee's teaching performance by the department chair or the dean of the school, as applicable. Departments, and schools without departments, may nominate only one faculty member for a professorship.
 2. Statements from Colleagues. No more than five letters should be submitted from colleagues who have personal acquaintance with the nominee's work and who can comment on its quality. Letters from colleagues outside the nominee's school or department are desirable though not required.

3. Statements from Students and Others. Letters from present and former students, alumni and associates outside the University are of value. The number of such letters should not exceed ten.
4. Materials evaluating teaching and advising. This section should include summaries of student surveys, evaluations of teaching effectiveness by peers, results of assessment of student learning or other relevant methods of evaluation over the past five years. Please include numerical data from student teaching evaluations, as well as the departmental or school mean as an aid in considering the nominee's numerical data. Do not include copies of individual student course evaluations. Summaries and selected comments may be included.
5. Evidence of Innovation in Teaching. Documentation of the nominee's commitment to creative and effective course structures, or procedures, that contribute to the achievement student learning.
6. Evidence of Scholarship. A thorough resume section listing research accomplishments and a brief narrative giving an overview of the importance of the research should be included with the nomination materials.

Nominations are due by Monday, May 1, 2017 at 5:00p.m. They may be submitted online via the form at <https://kuoirp.wufoo.com/forms/sdp3dix02l5087/> or in hard copy addressed to Vice Provost for Faculty Development, Office of the Provost. The chair or dean endorsement (as applicable) may be submitted separately from the nomination materials either online or in hard copy.

No announcement will be made concerning persons nominated. All materials received in relation to the process will be treated as confidential information.

If you have any questions regarding submission of materials, please contact facultydev@ku.edu or 864-4912.